

**REQUEST FOR HOME IMPROVEMENT APPROVAL**

**BIRNAM WOOD III C.A.I. &  
VILLAGES OF SPRING OAKS  
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SPRING, TEXAS 77373  
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COMMUNITY: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ HOME PHONE; \_\_\_\_\_

ADDRESS: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

In an effort to provide and protect each individual homeowner's rights and values, it is required that any homeowner or group of owners considering improvement of their property which would effect the exterior appearance of a building or improvements (examples, painting, patio covers, outside buildings, fences, pools, etc.) **MUST** submit a request for Home Improvement Approval to the Architectural Review Committee **PRIOR** to initiating work on planned improvements. If any change is made that has not been approved, the committee has the right to ask the homeowner to remove the improvement from the property.

Please fill our this form in complete detail:

TYPE OF IMPROVEMENT: \_\_\_\_\_

**(IF THE PROPOSED MODIFICATION OR REPAIR INVOLVES AN EXTERIOR MODIFICATION OTHER THAN PAINT, STAIN OR ROOF REPLACEMENT, A COPY OF THE LOT SURVEY OR DRAWING OF THE PROPERTY DEPICTING THE LOCATION OF THE PROPOSED MODIFICATION OR STURCTURE MUST BE ENCLOSED, ALONG WITH THE SPECIFIC DETAIL OF MATERIALS, DIMENSIONS TO INCLUDE HEIGHT, AND PROPOSED FINSH DETAIL OF ANY AND ALL IMPROVEMENTS.)**

LOCATION:

Front of House \_\_\_\_\_ Roof of House \_\_\_\_\_ Garage \_\_\_\_\_ Back of House \_\_\_\_\_ Side of House \_\_\_\_\_

MATERIALS: (please submit color samples for any paint, to include primary and trim/must indicate if painting a surface that has not been previously painted, window or screen tint, roofing materials, brick, or siding)

Paint \_\_\_\_\_ Color \_\_\_\_\_ Stain \_\_\_\_\_ Lumber \_\_\_\_\_ Cedar \_\_\_\_\_ Brick \_\_\_\_\_

Concrete \_\_\_\_\_ Pipe \_\_\_\_\_ Electrical \_\_\_\_\_ Other \_\_\_\_\_ Aluminum \_\_\_\_\_

DIMENSIONS: Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

DISTANCE FROMBOUNDARY LINES AND/OR MARKED LOT SURVEY:

LOT SURVEY ENCLOSED YES ( ) NO ( )

**IF NO, PLEASE USE BACK OF PAPER TO DRAWN SIZE OF LOT, PLACEMENT OF HOUSE, PLACEMENT OF FENCING AND DESIRED PLACEMENT OF IMPROVEMENT.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CONSTRUCTION START DATE - CONSTRUCTION COMPLETION DATE